FAQ - Temporary and Academic Wage employee OSU ID cards

Q. Will newly hired Temporary and Academic Wage employees be required to obtain a Temporary OSU ID card?
A. Yes

Q. Will the OSU ID cards be required for both the main, Corvallis campus and off-campus Temporary or Academic Wage employees?
A. The OSU ID card will only be required for the main, Corvallis campus Temporary or Academic Wage employees.
The ID card will be optional for off-campus Temporary or Academic Wage employees based upon department's needs.

Q. Will Temporary Employees designated as TS901's be required to obtain a Temporary OSU ID card?
A. Yes – if employed on the main, Corvallis campus.

Q. How will the ID Center charge for the cards for new Temporary or Academic Wage employees?
A. The ID Center will charge the index number identified on the "Welcome Letter" to the employee.

Q. How will the ID Center charge for cards for current Temporary or Academic Wage employees?
A. Office of Human Resources will pull a one-time report that will identify the appropriate index number to be charged for current employees. The report will be provided to the ID Center.

Q. Will the Welcome Letters for Temporary and Academic Wage employees include information/instructions relating to the OSU ID card policy?
A. Yes

Q. If a Temporary employee already has an active OSU ID card, will the employee be required to get a new Temporary employee OSU ID card?
A. It depends on what kind of active OSU ID card they have. Individuals who hold the following cards will NOT be required to get a new temporary employee card: Associates, Emeritus Faculty, Retired staff/faculty, Courtesy Faculty, Affiliate Faculty, J1 Interns, and Students (regular and E-campus).
If an individual has an active Affiliate of student, staff, faculty, associate, etc (spouse or domestic partner) …card, they WILL be required to get a new temporary employee card.

Q. Will it be the department's responsibility to collect the ID card at the time the Temporary or Academic Wage employee separates from the university?
A. The department/unit will collect the ID card from the employee and will send it to the ID Center to catalog. The ID Center will retain the ID card for 24 months in case employee returns into a Temporary or Academic Wage position.

Q. Where should BC personnel direct customers with questions relating to this change?
A. The ID Center at 7-2493 or ID.Center@oregonstate.edu