Student Employee Working Schedule Limitations:

The Academic Year
A regular student employee's job is considered to be interim or incidental to academic pursuits. The student employee is limited 20 hours per week during the enrollment period.

Students who work more than 20 hours per week are subject to FICA (Social Security) tax and other payroll deductions or payments. A system student who works 20 hours per week or less while classes are in session is exempt from FICA deductions. Non-system student workers cannot be exempt from FICA.

Term Breaks
Eligible regular student employees may work full time (40 hours per week) or more during a term break. Time worked over 40 hours per week must be paid as overtime. Work schedules during term breaks should be arranged by mutual agreement between the employing department and the student before the break. See Section 200: Payment of Student Employees in the Payroll (PAY) Policy & Procedure Manual for information regarding FICA exemptions.

Summer Months
Student employees working during the summer months must have been eligible for employment during the previous spring term and expect to enroll fall term as a degree seeking student. Students who have received their baccalaureate degrees in the spring and who plan to enter graduate school in the fall may be employed as student workers during the summer if they are officially admitted to the Graduate School.

Eligible students may work full time (40 hours per week) during the summer as shown below. Time worked over 40 hours per week must be paid as overtime.

Summer Months maximum hours per week:
May work a maximum of 20 hours per week:
- Undergrads: Taking 6 credit hours or more
May work 40 hours per week:
- Undergrads: Taking less than 6 credit hours
May work 40 hours per week:
- Not attending Summer Classes (but meets above Spring and Fall Criteria)

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OSU Student Employee Manual:
http://oregonstate.edu/fa/manuals/stu/302-03