EMPLOYEE HIGHLIGHT

Jared Brownson is a graduating Accounting Assistant at the AABC-SEC, and has been working for the office since the summer of 2015. He will be graduating with degrees in Accounting, Finance, and Business Administration with an option in International Business. At OSU, Jared is involved with Alpha Kappa Psi, the professional business fraternity on campus, and held the VP Finance officer position during his time with the club. In the fall, Jared had the opportunity to study abroad in Germany for the term. After graduating, Jared plans to move back to his hometown of Portland and begin studying for the CPA examination. In the coming October, Jared will be working as an assurance staff at Moss Adams LLP.

Travis Clark is the other graduating Accounting Assistant at the AABC-SEC this term. He joined the AABC in order to gain more accounting experience and to get a taste of the university accounting system. He will be graduating from Oregon State with a B.S. in Accounting. While at OSU, he was involved with the OSU Men’s Ultimate Disc Club, Vice President of the College Republicans, and did an Accounting Internship in the accounting department for Samaritan Health Services. After graduation, he plans to pursue a career in government accounting and will be taking the Certified Internal Auditor Exam in October. His interests include basically anything outdoors, specifically hunting, fishing, backpacking and riding horses. One interesting fact is that he has climbed six mountains in the Pacific Northwest (South Sister, Middle Sister, North Sister, Three-Fingered Jack, Mount McLoughlin and Mt. St. Helens).

ADMINISTRATIVE PROFESSIONALS’ WEEK/DAY

The International Association of Administrative Professionals (IAAP) spearheads Administrative Professionals’ Week/Day. The 2017 observance of Administrative Professionals’ Week is April 23-29 and Administrative Professionals’ Day is April 26. Administrative Professionals’ Week/Day is an opportunity for employers to recognize and celebrate the contribution of these key front-line employer representatives.
**TRAVEL TIME**

Whether employers must compensate employees for travel time depends largely on the type of travel involved. Wage and Hour rules define four basic categories of employee travel: portal-to-portal travel; travel between worksites; travel on special one-day assignments; and overnight travel. The Oregon Bureau of Labor and Industries provides these FAQs to guide you on travel time. The United States Department of Labor provides this FLSA information.

**ROLES IN THE SEARCH PROCESS**

Have you recently been asked to be on a search committee and wondered what your role will be? OSU’s Search Excellence helps define the roles of the hiring manager, search chair, search committee members, and search support.

**SEARCH ADVOCATE**

Have you heard the term “search advocate” and wonder what they do, who they are and how to become one? Click here for more information on OSU’s Search Advocate Program.

**2017 PERS UPDATES**

Multiple bills have been introduced in the 2017 legislative session dealing with retirement programs. Click here to see some of the bills that may affect the PERS programs. You are encouraged to research and monitor PERS legislation to determine how these changes may affect you.

**CERTIFIED HUMAN RESOURCES PROFESSIONAL**

The Society of Human Resource Managers has established certification exams that recognizes expert competency, knowledge, and leadership in the HR field. Tom Bachmann recently passed the Senior Certified Professional exam. Congrats, Tom! He joins Tricia Gerdig, Tammy Hubert, and Lori Schmidt on the HR team @ AABC with this prestigious certification.