CORE allows users to select multiple values through the use of parameter boxes. The option to select multiple values is done by checking the box next to one or more values within a dropdown menu. The example below shows the multiple value dropdown list with the option to Select All or check boxes for one or more Academic Periods.

Other CORE reports have a parameter box where the user can enter multiple values to a drop down list. The list is a blank dropdown.

Multiple parameter values in the list form must contain only one value per line. To enter multiple values to a list, type in the value, enter, and type in the next value, repeating until complete.

A long list of values can be copied and pasted from another source, such as Excel, Word or Notepad. Select the values from the source list (Excel) using Copy or Ctrl-C, and paste into the CORE parameter list using Paste or Ctrl-V. Again, only one value per line.