Remaining Cash Balances in Scholarship FS Funds are returned to the Foundation via check issued by OSU to the OSU Foundation

Drawdown = FS Cash Balance – $2,500 or FS Cash Balance – Current Months Payroll Encumbrance

If Drawdown ≤ 0

- OSUF_DISAPPROVED
- Originator notified by Email

If Drawdown > 0

- OSUF_APPROVED
- OSUF Processes Reimbursement
- OSU issues payment

OSU Opens Reimbursement Request for Edit

If All Line Items Disapproved

- OSU Edits Reimbursement Request
  - Change ProjectID to CLRF_xxxx
- Change ProjectID to CLRF_xxxx on all Disapproved Line Items
- Delete all Approved Line Items

If Approved lines Items that are deleted will be available in transaction queue to resubmit on a new reimbursement request

Unreimbursed Expense reduces Cash Balance

Resubmits for Dept Approval

END