**Access your Earnings Statement Online**

You must be signed up for direct deposit to access your earnings statement online.

**Step one:** Navigate to myosu.oregonstate.edu

**Step two:** Login using your ONID username and ONID password.

Your ONID username can be your ONID login, your OSU ID number, or your social security number. Your password is initially set up as your date of birth (MMDDYY)

**Step three:** Select Employee.

Then navigate to My Employment Details.

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**Opt Out: Stop receiving a Printed Statement**

You must be signed up for direct deposit to opt out of receiving a paper copy of your earnings statement.

**Step one:** Navigate to myosu.oregonstate.edu

**Step two:** Login using following the directions for Accessing your Earnings Statement online.

**Step three:** Select Direct Deposit.

**Step four:** Select Pay Information

**Step Five:** Choose the Year of earnings you want to display from the drop down field. And click Display

**Step Six:** Click on the Month day and Year of the earnings you want to Display

Your earnings information will display. If you would like to print a duplicate copy for records select the View Printable Earning Statement link.

This version is a valid record of your payroll earnings statement.