



Diversity, Equity & Inclusion Action Planning Workgroup

November 9, 2022

9:00-10:30 am

MEETING SUMMARY

1. Welcome

Co-chairs welcomed everyone to the meeting.

2. Small group work sessions: Writing a final report for SLT and stakeholders

The workgroup resumed small-group development of elements of its final report.

3. Full group debrief

Small groups shared their plans to coordinate compiling and writing sections. The group working on the appendix invited other groups to share any reference materials they want to include there. Co-chairs asked for draft report elements to be done by Nov 21.

4. Next Steps for the workgroup: Write the final report; build the repository (Box)

Once report elements have been drafted by small groups, co-chairs will synthesize the materials into a draft final report for the senior leadership team and DFA stakeholders. The final draft will be reviewed at the Nov 30 workgroup meeting (reschedule from Nov 23). The goal will be to agree on a final version of the report, which will be included in the vice president's end-of-year message.