

Research Subject Payment Log

Faculty Member Full Name: _____

Banner Invoice #: _____

Department: _____

Business Affairs Use Only

IRB - Issued Study #: _____

Payment Type: Cash Check Gift Card Gifts

Index	Payment Date	Amount Paid	Subject ID #	*Complete this section if the subject will receive \$600 or more during the course of the study*		
				TIN/SSN/EIN	Subject Full Name	Subject Address

Mail or deliver to Business Affairs on or before December 31st or within 45 days of payment to final study subject - whichever comes first. Business Affairs will forward redacted copy to the appropriate Business Center. Do **NOT** store or transmit electronically. Do not send to IRB.

Business Affairs
Attn: Alex Sims
B100 Kerr Admin Bldg.
Corvallis, OR 97331