Association of Office Professionals Board Meeting

Held at Noon, November 6, 2012 at 128 Kidder Hall

In Attendance:

Ross Jefferys – Co-President

Steve Shaw – Co-President

Elizabeth Thomas – Secretary

Leah Quinlivan - Treasurer

Laura Frye – President-elect

Cindy Alexis – Past President & Historian

Dustin Helvie – Awards & Recognition Committee

Sandy Reichhuber – Finance Committee

Beverly Pugh – Ways & Means Committee

Shelly Signs – Member-at-Large

Laura Collins – Member-at-Large

Roseanne Hooven – Member-at-Large

Secretary (Elizabeth Thomas - absent) – Elizabeth absent due to work, asked Laura Frye to take minutes. Approval of minutes

Treasurer – Leah Quinlivan

Vice President for Professional Development – Charlene Wilkinson

Vice President for Membership – Amy White

President-Elect – Laura Frye – Luncheon program & Holiday luncheon

Co-President – Steve Shaw/Ross Jefferys

Past President & Historian – Cindy Alexis

Awards & Recognition Committee – Dustin Helvie

Finance Committee – Sandy Reichhuber

Steve Shaw – FY11 audit report / FY12 audit report

Outreach & Communications – vacant

Nominations & Elections Committee – Laurie LeRiche

Scholarship Committee – Cindy Alexis

Ways & Means Committee – Beverly Pugh

Members-at-Large – Shelly Signs, Laura Collins, Roseanne Hooven

New Business – Dues increase

Basketball game tickets

Holiday basket (s)

Old Business – Web site clean up