

AABC - Student Experience Center (SEC)

Updated - 2.8.2021

Unit	Accounts Receivable	Accounts Payable	Travel	Budget and Reporting	Purchasing
Associated Students of OSU (ASOSU)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Center for Fraternity & Sorority Life (CFSL)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Counseling & Psychological Services (CAPS)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Family Resource Center (FRC)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Human Services Resource Center (HSRC)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Memorial Union (MU)	Curt Black	Nathan Forbes	Nathan Forbes	Ethan Monie	Scott Lommers
Memorial Union Retail Foods (MURFS)	Brittney Dewberry	Brittney Dewberry	Nathan Forbes	Ethan Monie	Scott Lommers
Recreational Sports (DRS)	Jonna Matteson	Jonna Matteson	Jonna Matteson	Stephanie Pearse	Scott Lommers
Student Health Services (SHS)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Student Experiences & Engagement (SEE)	Curt Black	Lake Larsen	Nathan Forbes	Celene Garcia-Murillo	Scott Lommers

Accounts Receivable	Accounts Payable	Travel	Budget and Reporting	Purchasing
<ul style="list-style-type: none"> • TouchNet Cashiering • Fee Book Requests • Account Reconciliation • Billings • Misc. deposits • Year-end assistance 	<ul style="list-style-type: none"> • Employee Personal Reimbursements • Vendor Invoice payments • Department Purchasing Card –Purchasing Log and Statement • Journal Voucher (JV) request • OSU Foundation reimbursements & direct pays • Year-end assistance 	<ul style="list-style-type: none"> • Employee Travel Reimbursements • aabc.sectravel@oregonstate.edu 	<ul style="list-style-type: none"> • Budget Development and Budget Changes • Quarterly Projections • Special Projects & Analysis 	<ul style="list-style-type: none"> • Purchase Requisitions exceeding \$5,000 • Personal Service Contracts - PSC • Liaison with PCMM - POs and Contracts • Strategic Sourcing • aabc.contracts@oregonstate.edu

Other Functions (All Units) -

Foundation Reporting	Ethan Monie
Fund balance analysis reports	Iset Sevilla-Bazan
Grants	Stephanie Pearse
Payroll	Ethan Monie & Celene Garcia-Murillo aabc.payroll@oregonstate.edu
Reserves	Iset Sevilla-Bazan
Vault	Matt Wenger