

AABC - Student Experience Center (SEC)

Updated - 8.25.2020

Unit	Accounts Receivable	Accounts Payable	Travel	Budget and Reporting	Contract/Purchasing
Associated Students of OSU (ASOSU)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Center for Fraternity & Sorority Life (CFSL)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Counseling & Psychological Services (CAPS)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Family Resource Center (FRC)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Human Services Resource Center (HSRC)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Stephanie Pearse	Scott Lommers
Memorial Union (MU)	Nathan Forbes	Nathan Forbes	Nathan Forbes	Ethan Monie	Scott Lommers
Memorial Union Retail Foods (MURFS)	Brittney Dewberry	Brittney Dewberry	Nathan Forbes	Ethan Monie	Scott Lommers
Recreational Sports (DRS)	Jonna Matteson	Jonna Matteson	Jonna Matteson	Stephanie Pearse	Scott Lommers
Student Health Services (SHS)	Autumn Fiveash	Autumn Fiveash	Autumn Fiveash	Stephanie Pearse	Scott Lommers
Student Experiences & Engagement (SEE)	Curt Black	Lake Larsen	Nathan Forbes	Celene Garcia-Murillo	Scott Lommers

Accounts Receivable <ul style="list-style-type: none"> • TouchNet Cashiering • Fee Book Requests • Account Reconciliation • Billings • Misc. deposits • Year-end assistance 	Accounts Payable <ul style="list-style-type: none"> • Employee Personal Reimbursements • Vendor Invoice payments • Department Purchasing Card –Purchasing Log and Statement • Journal Voucher (JV) request • OSU Foundation reimbursements & direct pays • Year-end assistance 	Travel <ul style="list-style-type: none"> • Employee Travel Reimbursements • aabc.sectravel@oregonstate.edu 	Budget and Reporting <ul style="list-style-type: none"> • Budget Development and Budget Changes • Quarterly Projections • Special Projects & Analysis 	Purchasing <ul style="list-style-type: none"> • Purchase Requisitions exceeding \$5,000 • Personal Service Contracts - PSC • Liaison with PCMM - POs and Contracts • Strategic Sourcing • aabc.contracts@oregonstate.edu
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Other Functions (All Units) -

Foundation Reporting	Ethan Monie	
Fund balance analysis reports	Iset Sevilla-Bazan	
Grants	Stephanie Pearse	
Payroll	Ethan Monie & Celene Garcia-Murillo	aabc.payroll@oregonstate.edu
Reserves	Iset Sevilla-Bazan	
Vault	Matt Wenger	