

**DEPARTMENT OF HIGHER EDUCATION**  
**RENT REDUCTION REPORT**  
(Pursuant to ORS 182.415-182.435)

Institution \_\_\_\_\_ Date \_\_\_\_\_  
Prepared By \_\_\_\_\_ Telephone \_\_\_\_\_  
Facility \_\_\_\_\_ Unit No. \_\_\_\_\_  
Address \_\_\_\_\_  
Type of Rental: House \_\_\_\_\_ Apt \_\_\_\_\_ Mobile \_\_\_\_\_ Modular \_\_\_\_\_  
Date and Monthly Rental Value of Current Appraisal \_\_\_\_\_

**NET RENT COMPUTATION**  
(Refer to Instructions Below)

<b>Application of Rent Reduction Schedule</b>	
AGENCY NEED (Check One)	% _____
50% - Condition of employment	
20% - Not required but advantage in emergency	
10% - Not required but advantage to reduce vandalism	
0% - No need	
INVASION OF PRIVACY (Check One)	% _____
30% - Invited, used for business	
20% - Not invited but often occurs	
10% - Occasional or seasonal with restrictions	
0% - None	
ISOLATION (Check One)	% _____
20% - Extreme (More than 50 miles)	
15% - Much (30-50 miles)	
10% - Moderate (10-30 miles)	
0% - None (within 10 miles)	
UNIQUE CONDITIONS (Detail and justify and attach) 0-20%	% _____
<b>TOTAL RENT REDUCTION FACTOR</b>	<b>% _____</b>

Fair Rental Value per Month Per Appraisal \$ \_\_\_\_\_  
Less: Total Rent Reduction Factor X Rental Value \$ \_\_\_\_\_  
**TOTAL ADJUSTED FAIR RENTAL VALUE** \$ \_\_\_\_\_

ADDITIONS: Include all cost for utilities, services, and other items furnished and paid for by institution whether on a direct or proportional basis. Specify items. If further explanation is needed please attach.

Utilities----- \$ \_\_\_\_\_  
Services----- \$ \_\_\_\_\_  
Other----- \$ \_\_\_\_\_  
Total to add to adjusted value \$ \_\_\_\_\_

**TOTAL RENTAL RATE** \$ \_\_\_\_\_

Approved by Unit Head \_\_\_\_\_ Date \_\_\_\_\_

