

ARF Proposals and when to use Cayuse

Submission of proposals for funding through Agricultural Research Foundation (ARF):

1. Proposal submissions to Commodity Commissions, grower group committees, councils, and associations via Agricultural Research Foundation (ARF), will be processed in the historical manner -
 - a. **Do** require the ARF signature sheet and will pass through the CAS Dean's office
 - b. **Do not** have to be routed through the new Cayuse system
2. ARF will notify PI when/if proposal is funded.
3. If the funding will be spent through the OSU system (i.e. on a FA index), proceed with submission through the Cayuse system (contact your business center representative if you need assistance).
4. Office of Sponsored Programs (OSP) will review the CayuseSP proposal and notify the PI and ARF when it has been approved.
5. ARF will prepare an agreement (or agreement modification) that is submitted to OPS for review and approval.
6. Once approved, ARF will work with PI and accountant to have funding transferred to OSU.