

Controller's Unit Website Launch

March 2023

Committee Members –

Team Leader(s) Erica Dodson (FSS – Student Affairs) & Rhonda Thomassen (CUL)

Christina Fierro (FSS – Colleges)

Erin Martin (DFA – IT)

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Traci Yates (Payroll)

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Website Refresh & Launch Goals

The goals of the Controller's Unit Website Refresh & Launch group is to:

- Provide recommendations about Controller's Unit website management to DFA IT and Controller's Unit Leadership team
- Review & make recommendations on information architecture (Example: Training, Resources, Contacts)
- Liaise with DFA IT
- Develop & recommend Controller's Unit website policy, workflow process & governance for content owners
- Recommend future process for ensuring Controller's Unit Websites follow OSU policy

Project Overview

- April – Launch at CU All Staff
- June – Committee kick-off
- July – August – Committee deep dive: individual exploration, small group/committee work, and extended work sessions.
- August – Committee check-in with Heidi (Team Sponsor)
- August/Early September – Mock website & quick wins!
- September – November – CUL Leadership update & small group work with CU Leadership to design department websites
- November – CU All Staff Update
- December – January – Create CU web update policy, workflow process & governance for content owners
- March – New CU Website Launch

Website Architecture

- The Controller's Unit is to have website presence under one landing page. Each service area will have a child page within the Controller's Unit landing page.
- Menu bar – Due to the website structure, the primary menu bar will have a consistent display between the CU landing page and child pages.
- Directory – The CU will have a single directory for all service areas.
- Forms – The CU will have a single forms page with enhanced security as forms will be behind SSO.
- Training – The CU will have a single training page for all service areas.
- Page layout – The CU landing page & child pages will have consistent layout.

MOCK WEBSITE DEMO

Q&A