University Budget Committee Meeting Agenda
Friday, January 12, 2024
B011 Kerr Admin. Bldg. and Zoom

MINUTES

Committee Members Present: Nicole von Germeten, Noe Alvarez, Jon Boeckenstedt, Shaun Bromagem, Bob Cowen, Jessica Dupont, Thomas Gonzales, John Gremmels, Steve Hoelscher, Jeff Luck, Marc Norcross, Joe Page, Matteo Paola, Tania Davis, Adrian Vonhof

Committee Members Absent: Carissa O’Donnell, Tim Carroll, Terri Libert

University Staff Present: Brent Gustafson, Nicole Dolan, Kayla Campbell, Mealoha McFadden

1. Mandatory Fee Recommendations for FY25
   a. Student Health Services & Counseling and Psychological Services presented by Kelly Hower, Ian Kellems, Thom King, Natalie Bowker
      i. Student Health and CAPS Fees – Corvallis aggregate: 6.64% proposed increase ($228.66 to $243.85)
      ii. Student Health and CAPS Fees – Cascades: 4.7% proposed increase ($109 to $114)
      iii. CAPS needs, outcomes, proposal
          1. Mental health clinical support
          2. Mental health promotion
          3. Mental health support for marginalized students
          4. Navigating post-pandemic staffing challenges
          5. Recruit and retain high-quality staff
          6. Manage increased clinical demands
          7. Helping every student graduate
          8. Gilkey Hall renovations
          9. FWS fee increase from $69.70 to $77.36 (10.99% increase)
          10. Summer fee increase from $52.68 to $55.31 (4.99% increase)
      iv. Student Health Services needs, outcomes, proposal
          1. New health center opened and CAPE space in SEC
          2. Clinical operations have stabilized post-pandemic
          3. Close to fully staffed and functional within new spaces
          4. Partnering with Samaritan Health Services
          5. FWS fee increase from $158.96 to $166.49 (4.74% increase)
          6. Summer fee increase from $151.86 to $159.45 (5% increase)
   v. OSU Cascades Student Health needs, outcomes, proposal
      1. Staffing upgrades – need bandwidth to serve student needs
2. Masters of Counseling program student staff
3. Nurse Advice line
4. Telus Health – 24-hour telehealth counseling
5. All term fee increase from $109 to $114 (4.6% increase)

b. Student Building Fee - Postponed to Jan. 26

2. **Course Fee Discussion**
   a. **Overview**
      i. Over 1,100 course fees in the Fee book system
      ii. Lab, field trip, music, PAC, and other miscellaneous course fees
      iii. 900 (82%) were created from 2006 to 2020
      iv. Range from $2 to $1,600
      v. Overall course fee revenues generate less than 1% of initial budget to colleges
      vi. 75% of course fee revenue goes to Health, Science, and Liberal Arts (FY22)
      vii. ~90% of course fees are for UG Corvallis Campus
      viii. Revenue collected in FY22 = $1.9M & FY23 = $2.2M
      ix. In Fall 2022, approximately 31% of students paid a course fee
      x. A lot of effort goes into preparation, maintenance, and billing of fees
      xi. Course fees directly impact students and are not usually captured in assessing cost-of-attendance
   b. **Updates/Recommendation for FY25**
      i. What is the estimated cost to enter, review, and approve a course fee proposal? $216.82 per proposal
      ii. What is the impact on students if a $30 minimum is applied?
         1. Snapshot of Fall 2022 showed that 31.01% of students paid a course fee (including field trips, music, PAC, lab, etc.) This does not include mandatory fees. This is for all campuses and every student level (UG & G).
         2. Under the proposed $30 minimum, it is anticipated that only 18.46% of students would be charged a course fee.
      iii. What is the percentage of Cascades Course Fees? 2.51-3.71% from 2019-2022
      iv. **Recommendation**
         1. FY19: Based on narrower guidelines, the remaining fees (mainly lab fees) could be rolled into tuition. The estimated increase is less than 0.4%
         2. FY23 Review showed .25% may be a more appropriate increase.
         3. Keep PAC, Music, and field trip fees
         4. UG Cascades & Corvallis
         5. Summer, Fall, Winter, and Spring

3. **Guaranteed Cohort Tuition Update**
   a. **Update from UO discussion**
      i. Took a few years to determine
      ii. Charge was from the President, Provost and VPFA
      iii. 5-years guaranteed – 1st year is a very large increase
iv. Each year has a new price, slightly higher than previous year  
v. Lots of hedging of enrollment and tuition  
vi. Financial aid higher in year 1 if pathway student then pay if student loses federal aid  
vii. Units don’t get all tuition, have to set larger amount aside for scholarships  
viii. Would NOT recommend starting in a year of expense uncertainty  
ix. Makes Tuition Advisory Board and Student Outreach obsolete since tuition for existing students is already set.  
x. Budget – have to be diligent, can’t over allocate, have to build up reserve (set aside funding centrally)  

4. **Tuition Rate Discussion Rate Increases**
   a. CSL - When growth is factored in:  
      i. 4.24% increase corresponds to about $40.8M in increased costs.  
      ii. 5.02% increase corresponds to about $46.6M in increased costs.  
      iii. 6.10% increase corresponds to about $54.6M in increased costs.  
   b. Revenue Impact based on CSL  
      i. Net tuition and fee revenues are estimated on average tuition increases, the enrollment forecast, growth in institutional financial aid, and historical progression trends.  
      ii. Scenarios 1, 2, and 3 align with the CSL in the previous slide. The red bar and the black bar matches the CSL 4.24%, 5.02%, and 6.10%  
      iii. Revenue B of each scenario is the mid-point from the Continuing Service Level (CSL) estimate and the mid-point for tuition calculation for Undergraduate students  
      iv. Revenue A and C of each scenario are 1% higher and 1% lower to provide a range.  
      v. The most significant uncertainty in budget planning right now is personnel costs. Salaries and the corresponding Other Payroll Expenses (OPE) make up approximately 70% of the university’s budget and the outcome of labor negotiations will impact expenses.