University Budget Committee Meeting Agenda  
Friday, December 1, 2023  
B011 Kerr Admin. Bldg. and Zoom

MINUTES

Committee Members Present: Nicole von Germeten, Jon Boeckenstedt, Shaun Bromagem, Tim Carroll, Bob Cowen, Thomas DeLuca, Jessica Dupont, Thomas Gonzales, John Gremmels, Steve Hoelscher, Terri Libert, Jeff Luck, Marc Norcross, Joe Page, Matteo Paola, Tania Davis, Rashed Sayedshareef

Committee Members Absent: Noe Alvarez, Carissa O’Donnell

University Staff Present: Nicole Dolan, Kayla Campbell, Mealoha McFadden

1. Course Fee Recommendation
   a. Overview
      i. Overall course fee revenues generate less than 1% of initial budget to colleges
      ii. 75% of course fee revenue goes to Health, Science, and Liberal Arts (FY22)
      iii. ~90% of course fees are for UG Corvallis Campus
      iv. Revenue collected in FY22 = $1.9M & FY23 = $2.2M
      v. In Fall 2022, approximately 31% of students paid a course fee
      vi. A lot of effort goes into preparation, maintenance, and billing of fees
         1. $10 minimum fee would impact $10k in revenue
         2. $20 minimum fee would impact $70k in revenue.
         3. $30 minimum fee would impact $239k mainly affects COS ($149k) that are lab fees.
      vii. Course fees directly impact students and are not usually captured in assessing cost-of-attendance
   b. Course fee recommendation from FY23 UBC
      i. Moves to a single submission per year, but establishes a process for out-of-cycle submissions
      ii. Adds faculty and students from UBC to the committee that review submitted proposals
      iii. Proposals need to be resubmitted every 3 years
      iv. Establishes a quarterly random sample to review actual revenue and expenses of fees
v. Roll course fees that no longer meet the narrower guidelines (like lab fees) into undergraduate tuition and distribute to colleges through the budget

vi. The specific increase and strategy should be part of the FY25 Tuition Setting Process and Budget Model Review discussions

vii. Effective – FY25 to allow time for communication
c. Estimate of % Increase
   i. FY19: Based on narrower guidelines, the remaining fees (mainly lab fees) could be rolled into tuition. The estimated increase is less than 0.4%
   ii. FY23 Review showed .25% may be a more appropriate increase.
   iii. Keep PAC, Music, and field trip fees
   iv. UG Cascades & Corvallis
   v. Summer, Fall, Winter, and Spring
d. Additional information needed?

2. Tuition Discussion Continuation & Budgetary Impact
a. Historical Budget versus Actuals
b. Salary Increase Impacts
c. Tuition Scenarios

3. Cohort Tuition & Guaranteed Cohort Tuition Rate Increases
   a. Review of Cohort pricing
      i. Given the commitment to cohort-based pricing and historical rate increase, whether the annual tuition increase for continuing students should be guaranteed for the duration of the cohort (3.5% or 3.8%, etc.).
   b. Guaranteed Cohort Discussion
      i. Is guaranteed increases something we want to consider?
      ii. 6 cohorts continuing? Or is the goal to get back to 1 cohort pricing?
      iii. Should we consider one rate for existing cohorts tied to CSL and a different rate for new students?