



OSU Punch-out Catalog Vendor

Vendor:	CompleteBook
Products/Commodities:	Wholesale books, subscriptions
Key Contacts:	For product related inquires please contact: Shea Hartgrove (800) 986-1775 Shea@completebook.com
Quotes:	Quotes are available within the punchout, or by phone to be loaded into the punchout.
Order Confirmation:	Order confirmations will be sent via email to the individual listed on the purchase order.
Shipping Confirmation:	At this time to receive shipping tracking information you need to request the information with each order.
Returns, Change Orders, Order Issues:	Returns requests can be emailed to shea@completebook.com or Customer Service customerservice@completebook.com .
Additional Information:	While we do have greatly discounted pricing on our website, we understand sometimes competitors may offer better pricing. If you do come across something cheaper, we are willing to see if we can price match.
Supplier Number:	933344301
Enablement Type:	Punch-Out
Order History:	You can look-up past orders under the Order History tab within the punchout. You can reorder off of an online quote only.
Favorites/Shopping Lists:	At this time there is not a favorites option within the punchout, however if you plan to purchase a set of items over a period of time you can request a quote, which is available to be purchased from as long as the quote is active. You can have as many quotes saved as you would like.
Shipping and Handling Info:	Free shipping on all standard orders, Rush shipping is available for an extra charge. Shipping on rush orders will appear on your Invoice. Tracking information is not available through the BennyBuy website or through the punch-out.
Pricing information	Oregon State receives Special Pricing.