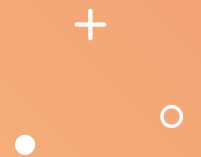




Financial Strategic Services - Research Administration & Accounting Unit Updates

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Context and Purpose

As part of the broader Controller's Unit realignment, a new Research Administration and Accounting (RAA) unit was created with goals to:

- Facilitate a heightened focus on research administration
- Streamline and consolidate tasks/activities
- Build efficiencies and strengthen partnerships within FSS and with its partner units and stakeholders
- Optimize risk mitigation efforts



Research Administration Objectives



- Increase capacity for post award research administration activities
- Standardize policy/compliance application and processes
- Identify and remedy gaps in support or training in research administration
- Reinforce regulatory compliance and OSRAA policy through operational processes (*the how & when of compliance*)
- Leverage existing expertise and adopt best practices across FSS
- In summary, risk mitigation, partnership, and efficiency

Research Administration – Risk Mitigation

Risk mitigation & organizational efficiency through widespread adoption of best practices and use of resources

➤ Grant specific CORE reports

- RES0065 proactively identifies specific risks in aggregated dataset
- FIN1785 identifies potentially unallowable expenses in aggregated dataset

➤ Standard, comprehensive closeout checklist

- Thorough, consistent review of expenses and status of compliance requirements
- Starts at 120 days ahead of project expiration

➤ New award communication to PIs

- Ensures accurate and proactive “translation” of proposal budget and scope of work
- Establishes clear contacts/communication channels with FSS



Research Administration – Partnership

Stronger communication channels and PI engagement



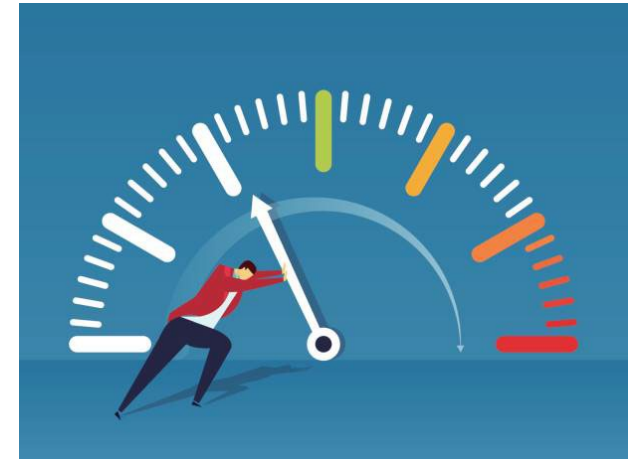
- Within FSS – building a community of practice
 - Routine grants-focused meetings across FSS units
 - Newly established FSS grants listserv at fssgrants@lists.oregonstate.edu
 - Building on expertise, mentoring/training to share knowledge
- Across research administration support infrastructure
 - Routine meetings with OSRAA
 - Representation on FSS/RO workgroup
- With PIs
 - Quarterly check-ins with PIs – monthly 120 ahead of closeout - and greater focus on PI communication and education

Research Administration

Improving Data & Processes

Expanded data analysis & process improvement

- Moving the needle through:
 - Building capacity with new efficiencies
 - Minimizing errors & rework
- JV & LD analysis
 - Using “reason codes” - getting to the *why* behind corrections
 - Working with DFA IT to convert AWA report PHRLRAR to CSV
 - RACR activity code on administrative cost overruns – metrics
- New compliance resources/practices
 - PAR vs. payroll auditing process
 - Partnering with A/P for front-end review of potentially unallowable expenses



Accounting Objectives

- Standardize best practices and build economies of scale
 - Consolidate and/or share resources around operations of routine transactional work
 - Leverage and share existing successes and efficiencies
 - Central review/distribution of status reports
- Better respond to ebbs/flows of workflow across FSS
 - Workshare process
- Increase visibility of “big picture” across FSS
 - MOU tracking file
 - JV analysis





Questions?