

# It's time for the Great Move-Out

Donate what you don't need and help our community!

## DONATIONS ACCEPTED

Place in labeled donation carts in your hall.



### DIRECTIONS:

All items must be CLEAN, DRY,  
and in WORKING CONDITION.

We accept bedding and linens,  
clothing and shoes, housewares  
(decor, electronics,

dishes, lamps,

school supplies, etc.), toiletries and  
cleaning supplies (OK if opened if  
mostly full), food (must be sealed  
and non-perishable), etc.

Donation carts will be placed during week 9.

### IT'S IN THE BAG!

Grab bags from your  
hall's front desk  
if needed  
to sort and  
carry your  
donations.



## WOOD & FURNITURE



Place on  
ground next  
to outdoor  
dumpster.

## RECYCLING



Place in  
recycle carts  
& outdoor  
cardboard bin.

## TRASH



Place in  
outdoor  
dumpster or  
compactor.

<http://tiny.cc/donation-how-tos>

Sponsored by Surplus Property, Campus Recycling, and UHDS

# It's time for the Great Move-Out

Donate what you don't need and help our community!

## DONATIONS ACCEPTED

Place in labeled donation carts in your hall.



### DIRECTIONS:

All items must be CLEAN, DRY,  
and in WORKING CONDITION.

We accept bedding and linens,  
clothing and shoes, housewares  
(decor, electronics,

dishes, lamps,

school supplies, etc.), toiletries and  
cleaning supplies (OK if opened if  
mostly full), food (must be sealed  
and non-perishable), etc.

Donation carts will be placed during week 9.

### IT'S IN THE BAG!

Grab bags from your  
hall's front desk  
if needed  
to sort and  
carry your  
donations.



## WOOD & FURNITURE



Place on  
ground next  
to outdoor  
dumpster.

## RECYCLING



Place in  
recycle carts  
& outdoor  
cardboard bin.

## TRASH



Place in  
outdoor  
dumpster or  
compactor.

<http://tiny.cc/donation-how-tos>

Sponsored by Surplus Property, Campus Recycling, and UHDS

# It's time for the Great Move-Out

Donate what you don't need and help our community!

## DONATIONS ACCEPTED

Place in labeled donation carts in your hall.



### DIRECTIONS:

All items must be CLEAN, DRY,  
and in WORKING CONDITION.

We accept bedding and linens,  
clothing and shoes, housewares  
(decor, electronics,

dishes, lamps,

school supplies, etc.), toiletries and  
cleaning supplies (OK if opened if  
mostly full), food (must be sealed  
and non-perishable), etc.

Donation carts will be placed during week 9.

### IT'S IN THE BAG!

Grab bags from your  
hall's front desk  
if needed  
to sort and  
carry your  
donations.



## WOOD & FURNITURE



Place on  
ground next  
to outdoor  
dumpster.

## RECYCLING



Place in  
recycle carts  
& outdoor  
cardboard bin.

## TRASH



Place in  
outdoor  
dumpster or  
compactor.

<http://tiny.cc/donation-how-tos>

Sponsored by Surplus Property, Campus Recycling, and UHDS

# The Move-Out Process

## STEP 1: SIGN UP

You can now schedule a room inspection appointment with a student staff member (ALA, CRF, or RA) in your residence hall via MyUHDS. You must sign up for a room inspection appointment by June 7 at 5 p.m. Your RA will share more information about this process during your end-of-year floor meeting.

## STEP 2: CLEAN

Your room must be empty of all personal belongings and trash and **cleaned** prior to your room inspection appointment. For more information about the cleaning requirements, visit: <http://uhds.oregonstate.edu/housing/moving-out-uhds-facilities>.

If you have a UHDS-provided microfridge in your room, it must be emptied, defrosted, and cleaned prior to your room inspection appointment.

## STEP 3: ROOM INSPECTION

After your room is empty and clean, a staff member from your residence hall will inspect your room for cleanliness and damages. **If your room is not empty and clean at the time of your appointment, you will be asked to complete those tasks before you can complete your room inspection appointment.**

If you do not move out by your stated time, you may be assessed a \$50 Improper Checkout Fee.

## STEP 4: CHECK OUT & TURN IN YOUR KEY

After the inspection with the hall staff is complete, return your key(s) to the Service Center. If the Service Center is closed, you must turn in your key(s) to the RA on Duty or the staff member who completes your room inspection. If your key(s) is not returned, you will receive a \$50 rekey charge.

## STEP 5: CHECK YOUR ACCOUNT

Check your student account at MyUHDS for any charges or fees based on the condition of your room or move out.

For alternative formats or accommodations related to a disability, please contact Andrea Norris of Campus Recycling at 541-737-5398 and/or [andrea.norris@oregonstate.edu](mailto:andrea.norris@oregonstate.edu).

# The Move-Out Process

## STEP 1: SIGN UP

You can now schedule a room inspection appointment with a student staff member (ALA, CRF, or RA) in your residence hall via MyUHDS. You must sign up for a room inspection appointment by June 7 at 5 p.m. Your RA will share more information about this process during your end-of-year floor meeting.

## STEP 2: CLEAN

Your room must be empty of all personal belongings and trash and **cleaned** prior to your room inspection appointment. For more information about the cleaning requirements, visit: <http://uhds.oregonstate.edu/housing/moving-out-uhds-facilities>.

If you have a UHDS-provided microfridge in your room, it must be emptied, defrosted, and cleaned prior to your room inspection appointment.

## STEP 3: ROOM INSPECTION

After your room is empty and clean, a staff member from your residence hall will inspect your room for cleanliness and damages. **If your room is not empty and clean at the time of your appointment, you will be asked to complete those tasks before you can complete your room inspection appointment.**

If you do not move out by your stated time, you may be assessed a \$50 Improper Checkout Fee.

## STEP 4: CHECK OUT & TURN IN YOUR KEY

After the inspection with the hall staff is complete, return your key(s) to the Service Center. If the Service Center is closed, you must turn in your key(s) to the RA on Duty or the staff member who completes your room inspection. If your key(s) is not returned, you will receive a \$50 rekey charge.

## STEP 5: CHECK YOUR ACCOUNT

Check your student account at MyUHDS for any charges or fees based on the condition of your room or move out.

For alternative formats or accommodations related to a disability, please contact Andrea Norris of Campus Recycling at 541-737-5398 and/or [andrea.norris@oregonstate.edu](mailto:andrea.norris@oregonstate.edu).

# The Move-Out Process

## STEP 1: SIGN UP

You can now schedule a room inspection appointment with a student staff member (ALA, CRF, or RA) in your residence hall via MyUHDS. You must sign up for a room inspection appointment by June 7 at 5 p.m. Your RA will share more information about this process during your end-of-year floor meeting.

## STEP 2: CLEAN

Your room must be empty of all personal belongings and trash and **cleaned** prior to your room inspection appointment. For more information about the cleaning requirements, visit: <http://uhds.oregonstate.edu/housing/moving-out-uhds-facilities>.

If you have a UHDS-provided microfridge in your room, it must be emptied, defrosted, and cleaned prior to your room inspection appointment.

## STEP 3: ROOM INSPECTION

After your room is empty and clean, a staff member from your residence hall will inspect your room for cleanliness and damages. **If your room is not empty and clean at the time of your appointment, you will be asked to complete those tasks before you can complete your room inspection appointment.**

If you do not move out by your stated time, you may be assessed a \$50 Improper Checkout Fee.

## STEP 4: CHECK OUT & TURN IN YOUR KEY

After the inspection with the hall staff is complete, return your key(s) to the Service Center. If the Service Center is closed, you must turn in your key(s) to the RA on Duty or the staff member who completes your room inspection. If your key(s) is not returned, you will receive a \$50 rekey charge.

## STEP 5: CHECK YOUR ACCOUNT

Check your student account at MyUHDS for any charges or fees based on the condition of your room or move out.

For alternative formats or accommodations related to a disability, please contact Andrea Norris of Campus Recycling at 541-737-5398 and/or [andrea.norris@oregonstate.edu](mailto:andrea.norris@oregonstate.edu).