It’s time for the Great Move-Out
Donate what you don’t need and help our community!

DONATIONS ACCEPTED
Place in labeled donation carts in your hall.

DIRECTIONS:
All items must be CLEAN, DRY, and in WORKING CONDITION.
We accept bedding and linens, clothing and shoes, housewares (decor, electronics, dishes, lamps, school supplies, etc.), toiletries and cleaning supplies (OK if opened if mostly full), food (must be sealed and non-perishable), etc.

IT’S IN THE BAG!
Grab bags from your hall’s front desk if needed to sort and carry your donations.

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WOOD & FURNITURE
Place on ground next to outdoor dumpster.

RECYCLING
Place in recycle carts & outdoor cardboard bin.

TRASH
Place in outdoor dumpster or compactor.

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http://tiny.cc/donation-how-tos
Sponsored by Surplus Property, Campus Recycling, and UHDS
The Move-Out Process

STEP 1: SIGN UP
You can now schedule a room inspection appointment with a student staff member (ALA, CRF, or RA) in your residence hall via MyUHDS. You must sign up for a room inspection appointment by June 7 at 5 p.m. Your RA will share more information about this process during your end-of-year floor meeting.

STEP 2: CLEAN
Your room must be empty of all personal belongings and trash and cleaned prior to your room inspection appointment. For more information about the cleaning requirements, visit: http://uhds.oregonstate.edu/housing/moving-out-uhds-facilities.

If you have a UHDS-provided microfridge in your room, it must be emptied, defrosted, and cleaned prior to your room inspection appointment.

STEP 3: ROOM INSPECTION
After your room is empty and clean, a staff member from your residence hall will inspect your room for cleanliness and damages. If your room is not empty and clean at the time of your appointment, you will be asked to complete those tasks before you can complete your room inspection appointment.

If you do not move out by your stated time, you may be assessed a $50 Improper Checkout Fee.

STEP 4: CHECK OUT & TURN IN YOUR KEY
After the inspection with the hall staff is complete, your key(s) will be turned in to the RA on Duty or the staff member who completes your room inspection. If your key(s) is not returned, you will receive a $50 rekey charge.

STEP 5: CHECK YOUR ACCOUNT
Check your student account at MyUHDS for any charges or fees based on the condition of your room or move out.

For alternative formats or accommodations related to a disability, please contact Andrea Norris of Campus Recycling at 541-737-5398 and/or andrea.norris@oregonstate.edu.